



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT  
BUILDING 238 CALIFORNIA AVENUE  
FORT HUNTER LIGGETT, CA 93928-7000

IMHL-PLT

23 JUL 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #3-1, Training Area Authorization

1. REFERENCE:

- a. Fort Hunter Liggett (FHL) Regulation 350-2, Chapter 2, Para 2-5, Training at FHL.
- b. FHL Policy Letter #4-3, Hunting and Fishing Policy

2. PURPOSE. To define Fort Hunter Liggett (FHL) training area access/authorization policy and ensure the safety and accountability of all personnel entering the training areas.

3. APPLICABILITY. This policy applies to everyone granted access to the FHL training areas, ranges or facilities for any reason.

4. POLICY. No one is authorized entry into any portion of the training areas, any range or facility without first obtaining Range Operations (RO) authorization. RO has the authority to grant access to any Training Areas (TAs).

5. PROCEDURES:

a. The Firing Desk and Range Operations are located in Building 320C, Aviation Avenue, Fort Hunter Liggett. The 24 hour RO telephone number is 831-386-2403.

b. Everyone granted access to the installation TAs or Training Facilities must physically go to the Firing Desk in RO and formally sign out daily.

c. Daily Log. RO maintains a daily log of personnel entering and leaving the TAs and ensures accountability of personnel at day's end.

d. Emergency Services. Emergency Services personnel responding to emergency calls or investigating a situation may sign out via radio or phone communication to RO.

e. Restrictions. NO ONE may enter or travel through any TAs, ranges or facilities if RO has denied access.

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(1) RO passes are required on all GSA, government rentals, and civilian vehicles with the exception of FHL Range Operations, Command Group, and Emergency Services vehicles. The pass must be displayed on the dashboard of the vehicle at all times. Tactical vehicles traveling to and from authorized training areas do not require a pass.

(2) River Road and the service road connecting the B-9 range to Sam Jones Road are closed to through traffic. RO may issue an exception to policy on a case-by-case basis. Other roads may be placed OFF LIMITS to satisfy training or mission requirements.

(3) Training units/agencies may travel through areas other than those they are signed for to reach their training site subject to RO authorization. RO will designate and outline the authorized routes.

(4) Privately owned vehicles are strictly forbidden in the training areas, on the ranges, or other training facilities unless they are operated by key FHL personnel responding to an incident and have a RO issued pass or authorization.

f. DFMWR Recreation. Directorate of Family, Morale, Welfare & Recreation (DFMWR) will establish sign out/sign in and accountability procedures and maintain a daily log of personnel utilizing the established mountain bike trail area for recreation. Personnel using the recreational area must remain in the confines of the area at all times. Bike travel in all other areas is prohibited. MWR will maintain a daily sign out/sign in and accountability log for all personnel hunting and fishing on the installation. Hunting and fishing access addressed in a separate policy as indicated in reference b.


g. Road barriers. FHL uses cattle gates, cable gates, barriers and signs to ensure the safety of all personnel and the public. No one is authorized to go around or move barricades and signs. Breaching a gate or barrier without authority is also prohibited.

h. Violations. Personnel violating this policy are subject to administrative action (including barment from the installation), non-judicial punishment, and/or criminal prosecution under the UCMJ, federal law or California state law.

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6. PROPONENT: The DPTMS is the proponent for this policy. POC is the Range Safety Office at (831) 386-2310.

  
JAN C. NORRIS  
COL, SC  
Commanding

DISTRIBUTION  
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